



**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**

## **PCAARRD THESIS/DISSERTATION ASSISTANCE PROGRAM**

The Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) thesis/dissertation assistance program aims to enable graduate students to address the priority research areas within PCAARRD's Medium Term Plan.

Thesis/Dissertation assistance is generally granted to MS and PhD students who are non-PCAARRD scholars belonging to NAARRDN-member institutions.

The assistance may be in full (full thesis/dissertation support) or may be an augmentation of other scholarship grants.

Consistent with PCAARRD's priority thrusts, the following areas will be pursued: technology management, promotion and commercialization; high end-sciences, technologies and management systems for sustained growth; policy formulation and advocacy; and enhancing R&D capability and governance. There are priority disciplines or areas of specialization to be considered under the program.

Apart from the University of the Philippines (UP), the following universities and their graduate programs are accredited under the PCAARRD Thesis Assistance Program:

Name of University	Degree Program	Field of Specialization
1. Benguet State University (BSU)	- MS	- Plant Pathology
	- MS and PhD	- Rural Development
2. Central Luzon State University (CLSU)	- MA	- Agribusiness Mgt.
	- MS and PhD	- Rural Development
		- Animal Science
		- Agricultural Engineering
		- Crop Science
3. Visayas State University (VSU)	- MS	- Agronomy
4. Central Mindanao University (CMU)	- MS	- Forestry

To qualify, applicants may refer to the qualification and documentation requirements. Concerned agencies are urged to properly screen their nominees and their applications before submission to PCAARRD.

The maximum amount for thesis/dissertation assistance is ₱50,000.00 for MS and ₱100,000.00 for PhD.

**QUALIFICATION REQUIREMENTS FOR THE PCAARRD THESIS/DISSERTATION  
ASSISTANCE PROGRAM**

1. Filipino citizen;
2. Permanent appointment with the recommending agency. In the absence of this, the mother agency can provide a certification that the applicant will be given a regular permanent position upon his/her return from studies;
3. Have served his/her agency for at least two (2) years of continuous service prior to the recommendation by the agency head;
4. Be currently involved in research and development projects or research management responsibilities;
5. Apply in the field of specialization that conforms with the commodity/discipline responsibilities and research and development program requirements of his/her agency; and within the priority disciplines of PCAARRD;
6. Must have a Graduate School-approved thesis proposal that falls within the R and D priorities of PCAARRD;
7. Submit a Re-entry Plan, indicating what the scholar intends to accomplish in his/her agency after the completion of his/her graduate program. The plan should have an approval by the head of agency;
8. Must be currently pursuing graduate program accredited by PCAARRD at the University of the Philippines system, Central Luzon State University, Central Mindanao University, Visayas State University, or at Benguet State University;
9. This must be completed within the residency period set by Graduate School.

**DOCUMENTATION REQUIREMENTS FOR THE PCAARRD THESIS/DISSERTATION  
ASSISTANCE PROGRAM**

1. Endorsement letter from the Consortium Director;
2. Endorsement letter from the agency head indicating the justification for the recommendation. In case of applicants from the Department of Agriculture and the Department of Environment and Natural Resources, they must be endorsed by the Central Office upon recommendation of the Regional Director/Regional Executive Director;
3. A re-entry plan signed by both applicant and head of agency indicating the intended duties and responsibilities and projects that will be given the applicant after the completion of the program;
4. Service record indicating the nature of appointment. This must be duly certified by the Personnel Officer of the agency;
5. Certification of applicant's present duties and responsibilities;
6. A copy of the candidate's admission to the Graduate School and approved deferment of admission, if any. Copy of grades obtained from all courses taken;
7. Thesis proposal approved by the Graduate School;
8. Budgetary requirement;
9. Schedule of activities;
10. Copy of the results of Comprehensive Examination (oral and written), if any.
11. Accomplished Information Sheet

Republic of the Philippines  
**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT  
(PCAARRD)**  
Los Baños, Laguna



**INFORMATION SHEET FOR THESIS/DISSERTATION GRANT APPLICANT**

1. NAME \_\_\_\_\_  
(Surname) (First Name) (Middle Name)
2. Program Applied \_\_\_\_\_ Institution \_\_\_\_\_  
Major Field \_\_\_\_\_  
Commodity (where applicable) \_\_\_\_\_  
Starting Semester \_\_\_\_\_
3. Home Address \_\_\_\_\_
4. Office Address \_\_\_\_\_
5. Age \_\_\_\_\_ 6. Birthdate \_\_\_\_\_ 7. BirthPlace \_\_\_\_\_
8. Telephone Nos.: Landline \_\_\_\_\_ Mobile \_\_\_\_\_
9. Civil Status \_\_\_\_\_ 10. Name of Spouse \_\_\_\_\_ 11. Sex \_\_\_\_\_
12. E-mail Address/es \_\_\_\_\_
13. Present Position \_\_\_\_\_  
Agency \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_
14. Are you presently holding any scholarship? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, specify: \_\_\_\_\_

I hereby certify that the above information is true and correct to the best of my knowledge.

Residence Certificate No. \_\_\_\_\_  
Date Issued \_\_\_\_\_  
Place Issued \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Format: Re-entry Plan (in 1-2 pages)

- I. Background/Rationale
  - A. Medium-term R&D Plan
  - B. Role of Agency in the Attainment of the MTRDP
  - C. Agency's Priority Program Thrusts
  - D. Your Role in © Upon Completion of Degree Program
  - E. Proposed Re-entry Plan
  - F. Significance of (E)
- II. Objectives of Re-entry Plan
- III. General Description of Methodology
- IV. Outputs
- V. Budget

Prepared by:

Approved by:

---

Applicant's Printed Name and Signature

---

Agency Head

## ALLOWABLE THESIS/DISSERTATION EXPENSES

LINE-ITEM-BUDGET	AMOUNT
<b>I. Data Gathering</b>	
Supplies and Materials <i>(provide detailed budget breakdown)</i>	
Travelling Expenses <i>(provide itinerary of travel with detailed budget breakdown-fares only, not to include food, per diem, board &amp; lodging, etc)</i>	
Sundries <i>(Mailing, reproduction of materials, photocopying expenses, and contractual services [manual labor only])</i>	
<b>II. Writing of Thesis</b>	
Computerization/Typing of manuscript	
Statistical Analysis	
<b>III. Reproduction/Printing</b>	
<b>TOTAL</b>	<hr style="border-top: 3px double black;"/>

**Note:**

1. One round trip travel of adviser is allowed (fare only; not to include per diem, board & lodging, etc.);
2. Items such as calculator, laptop, stapler, scissor, hammer, frying pan, mobile phone, digital camera, cell cards, among others, are not allowed.
3. On contracting services, only manual/skilled labor are allowed. Enumerators, data surveyors and the like, are not allowed.